

## **PUBLIC NOTICE**

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from Delaware Asbestos Certified Environmental/Engineering Professional Services firms for the design and preparation of specifications and bid documents and contract administration necessary for **OMB/DFM Contract No. MJ1002000001 – Townsend Building – Asbestos Floor Tile Abatement**.

This program encompasses preparation of specifications and bid documents, inspecting, testing, air monitoring and contract administration for asbestos floor tile removal at the Townsend Building located in Dover, Delaware.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, October 19, 2012, to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- \* demonstrated experience with projects of similar nature
- \* organizational structure (personnel) established for the project including sub-consultants and previous experience (frequency) working with them
- \* defined approach firm/team will implement
- \* knowledge of sites and project requirements
- \* geographical location of main or branch office that will be assigned the project
- \* familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- \* fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. The formal selection process can be found at [http://dfm.delaware.gov/profsrv/documents/aeselect\\_proc.pdf](http://dfm.delaware.gov/profsrv/documents/aeselect_proc.pdf). All information shall be submitted on GSA Forms 254 and 255, SF 330 or equivalent. Respondents are reminded that the environmental/engineering consultant firm for this work must be registered in the State of Delaware and be a Delaware-certified asbestos environmental/engineering professional service firm. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

**END OF PUBLIC NOTICE**